



NORTHWEST FIRE DISTRICT

Our Mission is to Save Lives, Protect Property, and Care for Our Community

PHONE: (520) 887-1010 FAX: (520) 887-1034 NorthwestFire.org



REGULAR MEETING AGENDA

**Northwest Fire District Training Facility
5125 W. Camino de Fuego
Tucson, Arizona**

**Tuesday, October 24, 2017
06:00 PM**

The Northwest Fire District Governing Board will meet in Public Session for a Regular Meeting on October 24, 2017, at 6:00 PM, in Building A of the Northwest Fire District Training Facility Located at 5125 W. Camino de Fuego, Tucson, AZ.

The following topics will be subject to Governing Board consideration, discussion, approval, or other action. All items on the agenda are set for possible action.

The order of the Agenda may be changed by order of the Board.

1. **Call to Order/Roll Call/Affirmation of Quorum**
2. **Salute to the Flag of the United States of America**
3. **Presentation of Service Awards**
4. **Public Forum**

Speakers are limited to a three-minute oral presentation and may submit written comments of any length for Governing Board files. Those wishing to address the Governing Board should complete a Citizen Information Card prior to the meeting being called to order. The Governing Board is required under law to accept any materials presented. At the conclusion of the public forum, individual Board Members may respond to criticism made by those individuals who have addressed the Governing Board and may ask staff to review a matter and place it on a future agenda. However, Board Members may not discuss or take action on a matter raised during a call to the public, that is not already on the agenda, and are not obligated to comment upon materials or presentations made by the public.

5. **Consent Agenda**

The Consent Agenda contains items which might require action by the Board, but which are generally routine items not requiring Board discussion. Usually, a single motion will approve

all items on the Consent Agenda, including any resolutions. However, a Board Member may remove any item from the Consent Agenda, and that item will be discussed and voted upon separately.

Approval of Consent Agenda

- A. Approval of the minutes of the September 26, 2017, Regular Governing Board Meeting
- B. Adoption of Resolution No. 2017-042 Ordering the Del Webb at Dove Mountain VI, Lots 385 through 454, Block "1" and Common Areas "A" (Drainage/Open Space), and "B" (Public Sewer/Open Space) Annexation, Pursuant to A.R.S. Section 48-262(I); the Annexation Area is Located Near Del Webb Train and Dove Mountain Boulevard in Marana, Pima County, Arizona.
- C. Approval of a Restocking Agreement with Banner Health for Pharmaceuticals or Other Medical Supplies When the District is Unable to Obtain These Supplies Through Its Normal Supply Chain Process.
- D. Approval of the Administrative Medical Director Agreement Between Banner - University Medical Group and the Northwest Fire District for Medical Direction through June, 2020.

6. **Fire Chief's Report**

This is a summary of the activities of the Fire Chief and Administrative Staff concerning each of the District's Divisions including: Fire Suppression, Emergency Medical Services, Administrative Services, Finance, Human Resources, Special Projects, Logistics, Prevention and Safety Division and Wild Land Fire Fighting; the report might also include Administrative Activities in Annexations, Intergovernmental Relations, Community Assistance Programs, Fleet and Equipment, Labor and Management Relations, District Revenues and Expenditures, Strategic Planning, Information Technology, Status of Construction Projects, Status of Facilities, Public Outreach and Training.

- A. Fire Chief's Board Report
- B. Support Services Board Report
- C. Operational Services Board Report
- D. Prevention and Safety Board Report
- E. Logistics Board Report
- F. Community Affairs Board Report
- G. Human Resources Board Report

7. **Financial Reports**

This report is a summary of the District's Financial Status including: Monthly Board Financial Report, Monthly Disbursements Report, Revenue and Expenditure Reports, Real Estate Tax Revenue Spreadsheets, Monthly Bond Report and Arizona State Land Billing and Payment Reports. The Board will be asked to approve the District's Monthly Disbursements Report.

A. Financial Reports

8. **Business**

- A. Discussion and Possible Action Approving District Group Insurances for Plan Year 2018 by: **Renewing** CIGNA Medical, BASIC Flexible Spending Plan, CIGNA Life, Short Term Disability, Voluntary Life, Voluntary Accidental Death and Dismemberment (AD&D), CIGNA Life Assist (EAP), Hartford AD&D, Voluntary Transamerica Supplemental Plans, **Replacing** DELTA (Preferred Provider Organization - PPO) Dental and Total Dental Administrators (Health Maintenance Organization - HMO) with CIGNA PPO and HMO, Vision Service Plan (VSP) with CIGNA Vision, American Behavioral Employee Assistance Program (EAP) with CIGNA EAP, **Adding** Hartford Travel AD&D Insurance and United Pet Care Insurance as a Direct Bill to Employees, **Changing** Medical Insurance Options for New Hires, and Employer and Employee Contribution Percentages for the Traditional Medical Insurance, to be Effective January 1, 2018 Through December 31, 2018.
- B. Revisit the Discussion Regarding Fire Chief Michael J. Brandt's Transition Process in which the Governing Board Appoints a Replacement Prior to Chief Brandt's Exit from the Northwest Fire District, That Allows Ample Time for the New Fire Chief's Acclimation to the Position While Chief Brandt is Still Employed with the District.
- C. Presentation and Discussion Regarding the Proposed Construction of Northwest Fire District (NWFD) Station 41 near Tangerine Farms Rd. and Interstate 10 Prior to the Construction of Station 40 near Twin Peaks and Interstate 10.
- D. Discussion and Possible Action Authorizing Resolution No. 2017-040, Approving the Purchase of 1.52 Acres of Land for the Construction of a Fire Station. This Parcel of Land is Identified as Pima County Parcel # 218-40-072C, and is Located in the Dove Mountain Portion of the District.
- E. Discussion and Possible Action Approving Resolution number 2017-041, authorizing the purchase of 2.76 acres of land for the construction of a fire station. The Land is a Portion of Block 43 of Gladden Farms Subdivision, in the Town of Marana.
- F. Discussion and Possible Action Approving an Agreement with WSM Architects for the Design and Construction of Station 37.
- G. Discussion and Possible Action Approving the Purchase of Two KME Predator Type 1 Engines for the total price of \$1,057,168.88.
- H. Discussion and Possible Action Approving the Purchase and Installation of Communication Equipment for Four (4) Type 1 Engines.

9. **Future Agenda Items**

A Governing Board Member May Bring Forth General Topics for a Future Meeting Agenda. The Governing Board May Not Discuss, Deliberate or Take Any Action on the Topics Presented, Pursuant to A.R.S. § 38-431.02 (H).

10. **Adjournment**

Two Board Briefing Books containing material related to the Board Meeting are available for public

review the day before and the day of the Board Meeting during office hours at the Administration/Prevention and Safety Office located at 5225 W. Massingale Road, Tucson, Arizona 85743 – (520) 887-1010. The two Board Briefing Books are also available for public review at the Board Meetings.

The Northwest Fire District Board may vote to go into Executive Session on any agenda item pursuant to ARS §38-431.03 (A)(3) for discussion and consultation for legal advice with the Fire District Attorney on the matter(s) as set forth in the agenda item. Pursuant to Board Policy, from time to time, it might be necessary for a Board Member to attend a Board meeting via speakerphone.

The Northwest Fire District Training Facility is accessible to persons with disabilities. In compliance with the Americans with Disabilities Act (ADA), those persons with special needs, such as large-type face print or other reasonable accommodations, may request those through Heather D'Amico, by calling 887- 1010, ext. 2905, before the meeting.

Posted 10/23/2017